INFORMATION TECHNOLOGY COMMITTEE
MINUTES
March 12, 2004

PLACE: Room 119, Darien Town Hall   TIME: 8:30 a.m.

ATTENDING: Pugh, Adams, Hovell, Crary, Klein, Penn, McManus, Harrel, Berry, Clarke,
             Plehaty, Randy Velez, Martha Banks, Jeff Ziplow

Wally Pugh opened the meeting and introduced Jeff Ziplow of Blum Shapiro Consulting.

Jeff Ziplow reviewed the executive summary of the technology assessment, the results of the focus groups and the main recommendations and management decisions from the Blum Shapiro study of the Town technology structure.

The Town has a good technological infrastructure, but it is compartmentalized. All systems would benefit from broader access.

Blum Shapiro looked for technology improvements that would be successful and deliver the "most bang for the buck", and would enhance or improve operations for Town citizens.

Mr. Ziplow reviewed the recommendations and costs associated with each of the four phases of implementation included in the executive summary of the report and the associated exhibits. Business or management decisions need to be made about the Walsh tax system, the GIS system, and the Town web site. All technology projects need to have project "owners" for successful implementation.

The committee members discussed the draft recommendations and decided to request funding for Phase 1 and 2 from the Board of Selectmen for the Town Budget 2004-05, currently under review. Wally Pugh will make a report at the March 15 meeting of the Board of Selectmen.

Wally Pugh reported on the progress of the mobile data project in the police department. This project is moving forward with Jeff Adams as the project manager, working with the police department.

The meeting was adjourned at 10:00 am.

Respectfully submitted:

Louise Berry for Jeremy Ginsberg